



**Global Education Collaborative
BOARD OF DIRECTORS - BOARD MEETING MINUTES**

Tuesday, January 29, 2019 - 5:00 PM

The meeting will be held at:
4141 S. Figueroa St. Los Angeles, CA 90037 and via telephone

**1-888-296-6500 (Dial In #), Guest Code: 193391
Teleconference from:**

1. Call to Order and Attendance

Meeting is called to order at 5:02 p.m.

Board Members

	Present	Absent
Daniel Choi	X	_____
Rickey Jones	X	_____
Magaly Lavadenz	X (joined at 6 p.m.)	_____
Yen Ma-Chan	X	_____
Marsha Thomas	X	_____
Marion Wong	X	_____

Staff

Sally Chou, GEC Executive Director	X	_____
Vacant, GEC Director of Operations	_____	_____
Francisco Contreras, Business Manager	X	_____
Yanira Barrera, Operations Analyst	X	_____
Linda Lee, GEA Principal	X	_____
David Warken, GEA 2 Principal	X	_____

2. Approval of the Agenda

D. Choi moves and R. Jones seconds to moves to approve the agenda

D. Choi	R. Jones	M. Lavadenz	Y. Ma-Chan	M. Thomas	M. Wong	
Yes	Yes	Absent	Absent	Yes	Yes	

3. Public Comments

Parent A is concerned with movement of students from GEA to Prop. 39 location. He is concerned about the safety of students.

Parent B is the parent of two students. He is concerned with moving students to a Prop. 39 location. He is concerned with safety and does not want to share a campus with a public school.

Parent C is a parent of two students one in second and fourth grade. She is concerned with the logistics. What location will the students be sent to. What staff will be at that location.

Parent D does not want his students to be moved to a Prop. 39 location

Parent E is here because she is opposed to GEA students moving to a Prop. 39 location

Parent F she wants clarification on receiving information sooner rather than later. She wants to know if GEA will be at a Proposition 39 location or at a private site. If GEA is at a LAUSD site she wants to limit the interaction with the students at the Proposition 39 location.

Parent G is here to support the fact the GEA is transitioning to K-8. He feels that the best case scenario would be to have the school at one site as opposed to split between two locations.

COMMENTS FROM THE FLOOR - At this time any person wishing to speak to any item not on the agenda will be granted three minutes to make a presentation to the Board of Directors.
COMMENTS ON AGENDA ITEMS - Any person wishing to speak to any item on the agenda will be granted five minutes to make a presentation before the board begins its deliberations or takes action on the item.

4. Public Hearing

5. CLOSED SESSION

With respect to every item of business to be discussed in closed session pursuant to Section 54956.8:

1. Public Employee Performance Evaluation

6. REPORT OUT OF CLOSED SESSION ON ANY ACTION TAKEN

No Report out of closed session.

7. PUBLIC SESSION

RECONVENE TO OPEN SESSION: The meeting will reconvene to open session.

8. Reports

a. Board

1. Operations and Communications

- i. Executive Director Report: Dr. Chou goes over her report S. Chou discusses the presentation by ACD that took place at our board retreat on Dec 7th, 2018. They will help us find a location and help us from beginning till the end. If everything goes as planned and there aren't any issues it would take about 18th months from the start of the project until completion. There are a few details in the letter of commitment that need to be resolved and S. Chou has been working with our Sarah Kollman from Young, Minney and Corr. To resolve said details. S. Chou asks for a facilities committee be formed composed of teachers, staff, parents and maybe students. When the process of building a new site is

taking place the GEC Board of Directors and the GEA Facilities Committee will get updates.

- ii.
- iii. Board President Report: M. Wong goes over the meeting with Fidelity Investments. Fidelity will recommend a third party Fiduciary that has experience working with non-profits. This Fiduciary will be in charge of managing the investment portfolio for GEC, GEA and GEA 2. A follow-up meeting has been set for 2/21/19 to meet the Fiduciary. M. Wong states that she is confident that we will be in good hands with them.

b. Staff

1. Operations and Communications

- i. GEA Monthly School Report L. Lee goes over her Monthly Report. Summary of LAUSD 18-19 Site Visit Report: Governance received a 4 with no areas of improvement. Student Achievement received a 4. GEA is out performing local area schools. Organizational Management and Operations received a 4. The area of improvement is Special Ed. This may be due to the fact that GEA did not have an in house RSP teacher last school year. Fiscal received a 3. She mentions that GEA just had its writing PD. The PD was a success in her opinion. She states that GEA's technology coordinator is going to the Illuminate Conference on Thursday and Friday. Math club is being held by intervention teachers one hour each Tuesday. 5th grade teacher is leading this in order to be able to select the students that will go to the Math competition. Korean teachers have been going to Korean Center. 4th and 5th grades are participating in Jr. Firefighter program. GEA talent show auditions have been held. Winter music performance took place and things went relatively well.
- ii. GEA 2 Monthly School Report: D. Warken presents his monthly report. Currently at 162 students. 95% ADA. GEA 2 completed their Learning Walks with Dr. Noveck leading them. He mentions that GEA 2's teachers will be coming to GEA to conduct Learning Walks.

9. Consent Agenda

All items listed under the Consent Agenda are considered by the Board to be routine and will be approved and/or enacted by the Board in one motion. Unless specifically requested by a Board member for further discussion or Removed from the agenda, there will be no discussion of these items prior to the Board's vote on them.

D. Choi moves and R. Jones seconds the motion to approve the consent agenda

D. Choi	R. Jones	M. Lavadenz	Y. Ma-Chan	M. Thomas	M. Wong	
Yes	Yes	Yes	Yes	Yes	Yes	

a. Approval of Meeting Minutes:

- 1. December 07, 2018, Board Meeting Minutes
- 2. December 07, 2018, Board Retreat Meeting Minutes

b. Approval of Check Registers

- 1. November 2018 Check Register
- 2. December 2018 Check Register

C. Acceptance of 1st Interim report for GEA and GEA2.

10. Discussion & Action Items

- a. Possible approval of November 2018 and December 2018 Financials for GEA, GEA 2, and GEC F. Contreras informs the board these financials include the bank reconciliations per LAUSD's request. This was a request from the Site Visit at GEA. LAUSD wants the GEC Board to be aware of checks that are more than 90 days old. F. Contreras mentions that he and Ms. Barrera have begun the process of stopping payment and reissuing those checks that are more than 90 days old.

D. Choi moves and M. Thomas seconds to moves to approve the November 2018 and December 2018 Financials for GEA, GEA 2 and GEC

D. Choi	R. Jones	M. Lavadenz	Y. Ma-Chan	M. Thomas	M. Wong	
Yes	Yes	Yes	Yes	Yes	Yes	

- b. Possible adoption of Resolution to realign and recalibrate Global Education Collaborative including Global Education Academy, and Global Education Academy 2: S. Chou goes over the Resolution and touches on the key points of the Resolution.

D. Choi moves and Y. Ma-Chan seconds the motion to approve the adoption of the Resolution to realign and recalibrate Global Education Collaborative including Global Education Academy, and Global Education Academy 2

D. Choi	R. Jones	M. Lavadenz	Y. Ma-Chan	M. Thomas	M. Wong	
Yes	Yes	Yes	Yes	Yes	Yes	

- c. Possible action and approval of updated GEC Administrator Salary Schedule: Dr. Chou goes over the changes to the GEC Administrator Salary Schedule. These changes are the removal of the Director of Operations Position, the addition of an Assistant Principal at GEA.

D. Choi moves and M. Thomas seconds the motion to approve the updated GEC Administrator Salary Schedule.

D. Choi	R. Jones	M. Lavadenz	Y. Ma-Chan	M. Thomas	M. Wong	
Yes	Yes	Yes	Yes	Yes	Yes	

- d. Possible action and approval of updated GEC School Office and Resource Manager Salary Schedule S. Chou goes over the increases that were made to the Office Manager and Resource Manager Positions.

M. Thomas moves and D. Choi seconds the motion to approve the updated GEC School Office and Resource Manager Salary Schedule.

D. Choi	R. Jones	M. Lavadenz	Y. Ma-Chan	M. Thomas	M. Wong	
Yes	Yes	Yes	Yes	Yes	Yes	

- e. Possible approval of 2018-2019 GEC Audit Report for all sites at 6:00 p.m.: Jim Rotherham Audit Partner with Squar Milner calls in to go over both the audit report and concluding report letter that were sent out in December. Page 1 Independent Audit Report, Page 26 Internal Control Report and Report on State Compliance nothing negative to report/No Findings. Issued report to GEC Board that included no findings.

Y. Ma-Chan moves and R. Jones seconds the motion to approve the 2018-20019 GEC Audit Report for GEA, GEA 2 and GEC.

D. Choi	R. Jones	M. Lavadenz	Y. Ma-Chan	M. Thomas	M. Wong	
Absent	Yes	Yes	Absent	Yes	Yes	

f. Discussion of LAUSD Oversight Report, Fiscal Areas

No vote necessary

g. Possible approval of Board Member Resignation: M. Wong reports that she received Stu Bernstein's formal resignation from the GEC Board of Directors

D. Choi moves and M. Lavadenz seconds the acceptance of Stu Bernstein's resignation from the GEC Board of Directors

D. Choi	R. Jones	M. Lavadenz	Y. Ma-Chan	M. Thomas	M. Wong	
Absent	Yes	Yes	Yes	Yes	Yes	

h. Possible approval of Investment Policy: Dr. Chou goes over the GEC Investment Policy and mentions that it has been reviewed by our lawyer at Young, Minney and Corr.

D. Choi moves and R. Jones seconds the motion to approve the GEC Investment Policy

D. Choi	R. Jones	M. Lavadenz	Y. Ma-Chan	M. Thomas	M. Wong	
Yes	Yes	Yes	Yes	Yes	Yes	

i. Possible approval of Letter of Commitment with American Charter Development

Tabled to a later date

j. Possible approval of Low Performing Student Block Grant Plan for GEA 2

Tabled to a later date

k. Possible approval of invoice payment to Absolutely Electric Inc. (Invoice number 8060 and 8061)
F. Contreras mentions that this is part of the Prop. 39 lighting project the GEA received funding for.

M. Thomas moves and D. Choi seconds the motion to approve the payments of invoices 8060 and 8061 to Absolutely Electric Inc.

D. Choi	R. Jones	M. Lavadenz	Y. Ma-Chan	M. Thomas	M. Wong	
Yes	Yes	Abstain	Yes	Yes	Yes	

ADJOURNMENT: 6:42 p.m.

Next Regular Board Meeting: 2/26/19

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Global Education Collaborative (GEC) at (323)232-9588

FOR MORE INFORMATION

For more information concerning this agenda or for materials relating to this meeting, please contact Global Education Collaborative (GEC) Schools at (323)232-9588