

Badin Elementary School

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Badin Embraces Success - Planning, Learning, Rising to a Higher Standard.

2018-2019 Parent-Student Handbook

Stanly County Schools Vision Statement

Stanly County Schools will partner with our families and communities to provide our students an educational foundation to promote career and college readiness, lifelong learning, and citizenship.

Stanly County Schools Mission

We **CARE**
College and Career Readiness
Academic Support
Relationships
Excellence

Badin School Vision

Our vision is to plan rigorous learning experiences to educate, challenge, and equip confident learners to rise to a higher standard.

Badin School Mission

To achieve our vision, we will plan high-quality, challenging learning activities that encourage high expectations and develop higher-order thinking skills for students. We will create a learning environment which is centered on students, directed by teachers, and supported by home and community.

Daily Schedule

Bell Schedule:

7:30am - Doors open to gym and cafeteria
7:50am - 1st Bell (Students proceed to class.)
8:00am - Tardy Bell
2:45pm - Dismissal Bell

Mornings:

Students arriving early will be allowed in the gym or cafeteria at 7:30am and will remain there under supervision until 7:50am. At 7:50am, students will be dismissed from these areas and proceed to classrooms. Students eating breakfast will be the only students allowed in the cafeteria. Breakfast will be served beginning at 7:30am. Class begins at 8:00am.

Afternoons:

Students will be dismissed at 2:45pm. Students who are car riders should be picked up at 2:45pm. Students who have not been picked up by 3:10pm must report to the office to contact parents/guardians.

After School:

Students involved in after-school activities should report immediately to the staff person in charge. All students remaining after school must be under the direct supervision of a staff member.

School Traffic:

Students may be dropped off and picked up at the main school entrance on Henderson St. Please follow "School Traffic" signs and do not use Tallasse St. or Cheoah St. School traffic should flow down Nantahala St., Boyden St. and north on Henderson St. (Henderson St. is one-way during drop-off and dismissal times). **Please do not drop off or pick up students on Nantahala St. or Boyden St.**

Student Tardies/Early Checkouts:

It is **very important** that all students arrive at school on time and remain throughout the day. Instructional time is valuable and we need to embrace every given moment.

If your child is tardy or leaves early, please provide us with a written medical/dental excuse. This will help prevent disciplinary actions due to excused tardies/early checkouts.

Students arriving in the classroom after 8:00am will be counted tardy. Late students should report to the office for a tardy slip. **Excused tardies will be given only for medical, dental, or court reasons.** The following policy for tardies/early departures will be enforced:

3 unexcused – Warning Letter

6 unexcused – 1 day Isolated Lunch

10 unexcused – After-School Detention (2:45pm – 3:30pm)

Every 3rd tardy/early departure after 10 will result in After-School Detention.

Any student that receives the 6th unexcused **tardy/early departure *will not*** be eligible for perfect attendance. **Consequences will start over each Nine Weeks.** Students who leave before 11:30am or arrive after 11:30am will be counted absent for the day.

Leaving school before the end of the school day:

If it is necessary for a student to leave before 2:45pm, a parent must report to the office to sign out the student. If you know in advance that your child will be leaving early, please send a note to the teacher. **Student checkouts will not be allowed after 2:15 pm.**

We will not allow your child to leave school with anyone other than a person listed on the child's enrollment or emergency contact form. When in doubt, we will attempt to contact the parent or err on the side of safety. Also, please understand that we will check ID for persons we do not know.

Changes in Travel

Each student will be allowed one plan for transportation and any changes to that plan will need to be communicated to the office by **2:00pm** by the parent or guardian. **Changes involving bus transportation will only be allowed to established bus stops.** Thank you in advance for your cooperation in keeping our students safe.

Attendance

Regular attendance at school is necessary for a student's success. If a child is unable to attend school due to illness or other emergencies, the parent must send a note stating the student's name, date of absence, reason for absence, and parent/guardian signature when they return to school. The note is to be given to the student's teacher. Parent notes are coded **unexcused** unless satisfactory evidence of the excuse is provided. **Students who miss more than 16 days (excused and/or unexcused) may not be promoted to the next grade level per SCS Board Policy.**

Lawful (excused) Absences:

The only state allowed lawful excused absences from school with proper documentation are illness or injury, quarantine, death in the immediate family, medical or dental appointments, student court or administrative procedures, religious observations, or educational opportunity.

Unlawful (unexcused) Absences:

Any student who does not have a reason falling within the guidelines as stated above, will be coded unlawful. On a student's 3rd and 6th unexcused absence from school, the administration at Badin will notify the parent/guardian in writing of the situation. Parents/guardians may be required to meet with the administration, our guidance counselor, and our school social worker in these cases. Accumulating 10 unexcused absences exposes the parents/guardians to criminal prosecution under the General Compulsory Attendance Law.

Request for an Excused Absence Due to Educational Opportunity:

Parents wishing to take children out of school for educational purposes should request an EDUCATIONAL TRIP form from the office. Students may be granted 2 days for Educational Opportunities per school year. The completed request should be submitted to the principal at least one week prior to the anticipated absence. For trips to be considered educational, they must have specific educational goals. Students will receive make-up work when they return and will have 2 weeks to present the scrapbook or other project. Parents are reminded that absences for Educational Trips are still absences - they are simply excused absences instead of unexcused absences.

Make-Up Work:

All class time and class work is valuable and critical to a student's success. Students are responsible for all assignments in their classes. Students will be given five days to complete work missed during excused and unexcused absences. Failure to complete makeup work will result in zeros on those assignments. Our students at Badin are responsible for communicating with our teachers and making arrangements to complete missed assignments due to absences.

Deliveries at School

Stanly County Schools Board policy prohibits the acceptance of delivered flowers, balloons, and gifts at school on behalf of students.

Visitors

All visitors, including parents, must check in at the front office before proceeding into the building. Visitors will be given an identifying badge. Visitors should check out in the office prior to their departure. Please park on the opposite side of the street to prevent blocking our drop-off lane when visiting between 7:30am - 8:00am and 2:15pm - 3:00pm. If a visitor other than someone listed on the pick-up list wants to eat lunch with your child, please send a note providing permission.

Parent Conferences

We encourage parents to maintain good, up-to-date contact with his/her child's teacher(s). Please contact the teacher to arrange a conference, as needed. Teachers, Principal, and Support personnel cannot leave their responsibilities during the day to have an unscheduled conference. If you need to talk with a teacher by telephone, please call the school and your call will be returned within 24 hours.

Volunteer Program

Volunteers are always welcome at Badin Elementary. We appreciate the many hours our volunteers have contributed to our school. If you are interested in volunteering, please contact the school for an application

PTO

Badin Elementary School is committed to our PTO; we hope you will join and participate. Our PTO holds the majority of the fund-raisers for our school. We are *very* appreciative of everything our PTO does to help the school.

President - Courtney Burnside

VP - Laura Beth Marks

Secretary - Beth Williamson

Treasurer - Jenny Helms

Facebook page: www.facebook.com/BadinPTO

PTO email: badinpto@gmail.com

Student Behavior

At Badin Elementary School, we strive to develop responsibility in our students for their actions and behaviors. We do not tolerate classroom disruptions because we feel every learning minute is important. Please be sure you review the Stanly County Schools Student Code of Conduct with your child at www.StanlyCountySchools.org under the *Resources-Parents* tab.

[Badin Behavior Expectations](#)

Student and School Rules:

All students in the Stanly County Schools are governed by the Student Code of Conduct. In addition to these county rules, Badin School has procedures ALL students should follow at ALL times while on school grounds. Parents are also encouraged to monitor their child's compliance to the rules.

K-2 Behavior Expectations:

1. Listen and follow directions
2. Raise your hand and wait to be called
3. Show respect in actions and words
4. Keep hands, feet and objects to yourself
5. Be prepared for class

Grade 3-5 Discipline Plan:

1. Follow all adult directions
2. Be prepared
3. Stay in assigned seat/area
4. Keep hands, feet and objects to yourself
5. Use respectful language at all times

Infractions (Conduct Grade)

S = 0-8 infractions

N = 9-16 infractions

U = 17+ infractions

If a student has out of school suspension he/she will automatically receive a U in conduct for that 9 week grading period.

Responsible Student Behaviors:

Badin Elementary provides each student with the maximum opportunity to succeed. Badin Elementary has a very structured program to address student behaviors that are inappropriate in a school setting. Students who have difficulty using responsible behaviors will be issued a discipline notice by the staff and referred to the Principal. The administration will make decisions about consequences and contact the parent/guardian of the student. Students will always receive copies of discipline notices to take home to parents/guardians.

Dress Code:

Badin Elementary School will adhere to the dress code adopted by the Stanly County Board of Education. The Stanly County Board of Education agreed that any items of clothing/apparel or jewelry that is worn which may create an unsafe environment, unsafe movement, or distracts others from learning should be regulated. Furthermore, the school is a place for learning where students should dress accordingly.

Technology for Grades 3 - 5

Please refer to <http://www.stanlycountyschools.org/students/scs-chromebook-1-1> documents under the Student Tab and the Parent Tab on the SCS website. Students in grades 3-5 will have a \$5.00 technology fee for the 1-1 Chromebook program.

Child Custody and Guardianship

Custody issues: The parent or guardian must provide a copy of the relevant portion of any court order, separation agreement, or other official document affecting the child's custody or legal status. This information is requested to protect parents' rights and to ensure the safety of students. Without legal documentation verifying other circumstances, both parents have equal rights.

Guardianship: In the event that a child is living with someone other than a biological parent, the individual with whom the child lives must provide legal documentation of guardianship prior to enrollment.

Safety

Safety is important each day at Badin.. In order to assure your safety, please observe the following guidelines:

1. Always walk on the right side of the hallway.
2. Remain in supervised areas at all times.
3. Report suspicious activity or unsafe conditions immediately to an adult.
4. Cell phones are not allowed during the school day. Any device disrupting a classroom will be confiscated for a parent to come and collect.

Safety Drills

Fire Drills:

Fire drills are conducted each month. The purpose is to be able to evacuate the building quickly and orderly for the safety of everyone should any emergency arise. Building evacuation routes are posted in all classrooms. Students must proceed in orderly lines in silence.

Tornado Drills:

Tornado drills are conducted each year to prepare students should an emergency arise. Students will be instructed on the assigned area for their class and the position to assume. Again, orderliness and silence are needed to prevent confusion.

Lockdown:

Lockdown procedures are in place should the need arise. We will practice lockdowns during the school year.

Buses

Bus Riders:

Students will unload and load buses in the back parking area. If a student does not normally ride a bus, or riding a different bus than normal, s/he must have a note from a parent and approval from the office. These notes must be turned in to the office in the morning.

Bus Behavior:

The state of North Carolina provides school buses as a means of transportation to and from school. Students, in accordance with school and state regulations, have the the privilege of school bus transportation as long as their conduct does not materially or substantially disrupt the transportation process or jeopardize the safety of themselves and others. In addition to discipline under the Code of Student Conduct, misbehavior on buses may result in short or long term suspension from the bus and/or from school. Students are assigned to a specific bus. Unless you have a note from home, you will not be permitted to ride a different bus or get off at a different stop. Changes in bus transportation must be brought to the office in the morning. Students will be permitted to ride another bus if there are empty seats available.

Bus Riders Should:

1. Comply with the verbal or written instructions of the driver or administration.
2. Behave in a manner that will not distract the attention of the driver.
3. Wait at the bus stop without engaging in horseplay or fighting.
4. Never eat or drink on the bus (except water).
5. Remain seated, facing the front of the bus at all times.
6. Respect the rights and properties of others.
7. Keep hands, feet and all other objects to yourself and inside the bus.

Report Cards

Grading System/Conferences:

Progress Reports and Report Cards will be sent home on the following dates:

Progress Reports

1st Quarter 9/28/18
2nd Quarter 12/7/18
3rd Quarter 2/22/19
4th Quarter 5/3/19

Report Cards

1st Quarter 11/2/18
2nd Quarter 1/25/19
3rd Quarter 4/5/19
4th Quarter 6/6/19

The following scale will be used to evaluate grade 3 - 5 students:

- A 90-100
- B 80-89
- C 70-79
- D 60-69
- F Below 60

- S Behavior is Satisfactory
- N Behavior Needs Improvement
- U Behavior is Unsatisfactory

All parents will be given the opportunity at the end of the 1st and 3rd nine-weeks to conference with teachers, but we welcome conferences anytime. If a problem arises concerning your child's progress at any time, please check with the teacher first. If no solution to the problem is reached, the principal will become involved. Communication between the school and the home is essential to encourage student achievement.

Honor Roll:

Students will be recognized for academic achievement and good conduct through the publication of an Honor Roll at the end of each grading period. The criteria for honor roll is no grade lower than an 80 on report card and no U's in conduct.

Guidance

The purpose of the guidance program is to help each individual student achieve his/her highest growth mentally, emotionally, and socially. Our Guidance Counselor achieves this goal in several ways:

- Meeting needs through individual conferences
- Working with small groups of students
- Cooperating with parents, teachers, and students to help each student succeed

Cafeteria

Students are encouraged to participate in our school cafeteria program. Visitors are also welcome; however, outside restaurant food such as McDonald's, Wendy's, etc. is not allowed inside the cafeteria. Visitors can join a student's class and pay for their meal as they go through the line. Parents can apply for free/reduced meal application at LunchApplication.com or request a paper application from the school office. These need to be completed within the first five days of school. If you find you need to apply during the school year, please request a form from the office or apply online. Applications can be made at any time. Parents will be notified after the application is processed. Our cafeteria uses a computer system that uses the pin number assigned to students through our media center. All purchases must be made before the student leaves the serving area. Parents must prepay or pay daily. Students who owe money to the cafeteria are not permitted to purchase snack or supplemental items until the charges are paid. Students are allowed to bring bagged lunches; however, cafeteria guidelines discourage carbonated drinks.

Medication Authorizations

School personnel are not allowed to dispense or can students take any type of medication without a "Physician's Authorization for Medication" form. The authorization form and medication will be kept in the office so it will be secure and administered according to procedure. All Medical Authorization forms must be re-submitted every school year. All medications must be in a container labeled by the pharmacy or its original container and must be delivered by an adult, not the student. This includes both prescription and nonprescription medications. All medications must be given within 30 minutes of the prescribed time. Students are not allowed to carry medication of any kind on their person or in their book bag.

Updated 8-15-18