



Everett Public Schools Registration Requirements

Registration for all grades takes place at the Parent Information Center. The student must reside in the City of Everett in order to attend the Everett Public Schools.

The following documents must be provided at the time of registration.

<input type="checkbox"/>	Proof of Birth Date: (One of the following documents) <ul style="list-style-type: none"> • Birth Certificate, original or certified copy (If born in the U.S., you must provide a birth certificate) • Passport • I-94 Card • Resident Alien Card 		
<input type="checkbox"/>	Physical Examination within the last twelve (12) months.		
<input type="checkbox"/>	Student Health Insurance: Student health insurance card or healthcare provider letter		
<input type="checkbox"/>	Verification of residency: (must submit ONE DOCUMENT from EACH Column A, B and C)		
<input type="checkbox"/>	Column A Evidence of Residency	Column B Evidence of Occupancy	Column C Evidence of Identification
	<ul style="list-style-type: none"> • Recent mortgage payment (or property tax bill) <li style="text-align: center;">Or • Copy of lease and recent rental receipt <li style="text-align: center;">Or • Residency Certification (provided by City Clerk's Office and recent rental receipt) <li style="text-align: center;">Or • Section 8 or Housing Agreement 	One of the following bills (dated within the past 30 days) or evidence of utility account established at an Everett address with name; <ul style="list-style-type: none"> • Excise Tax • Gas • Electric • Home telephone (NO cellphone) 	A valid original of one of the following: <ul style="list-style-type: none"> • Massachusetts Driver's license • Massachusetts Photo ID • Passport/Green Card
<input type="checkbox"/>	Immunization Record: (vaccinations must be up to date)		
<input type="checkbox"/>	If available or applicable:		
<input type="checkbox"/>	<ul style="list-style-type: none"> • Previous school transfer card or withdrawal form • Individualized Education Program (IEP) • Complete school record, including discipline record 		
<input type="checkbox"/>	ACCESS Test results for ELL Students, if applicable (Out of state: other English Language test results acceptable)		
<input type="checkbox"/>	MCAS Test results for students grades 3-12		

Registration takes place by appointment only.

The Parent Information Center is in the Everett City Hall on the lower level. You can use the Church Street entrance.

Please contact the Parent Information Center at (617)545-6955 if you have any questions or to schedule an appointment.