

**IVY ACADEMIA CHARTER SCHOOL
MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
IVY ACADEMIA CHARTER SCHOOL**



**Thursday, August 22, 2019
6:00 PM Closed Session
6:30 PM Open Session
Heytow Chapel
7353 Valley Circle Blvd.
West Hills, CA 91304**

1. **CALL TO ORDER AND
RECOGNITION OF A QUORUM**

Board President Geld called the closed session to order at 6:08 PM

PRESENT: Board President Allison Geld, and Board Members Leslie Vanderpool, Janay Bailey, Janet Danaher

ABSENT: Kevin Delson, Diane Krehbiel

OTHERS PRESENT: Joe Herzog Executive Director

2. **PUBLIC COMMENT ON CLOSED SESSION ITEMS**

Board President Geld called for comments from the public regarding the closed session items. There were no comments.

3. **CLOSED SESSION**

A. CONFERENCE WITH LABOR NEGOTIATOR
Agency Negotiator: Joe Herzog, Executive Director; Employee Organization: UTLA

B. CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Property: 5975 Shoup Ave Woodland Hills, CA 91367
Agency Negotiator: Carl Raggio, CWR3 Consulting LLC

C. PUBLIC EMPLOYEE PERFORMANCE EVALUATION/GOAL SETTING
Title: Executive Director

4. **RECONVENE TO OPEN SESSION: PUBLIC ANNOUNCEMENT OF REPORTABLE
ACTION TAKEN IN CLOSED SESSION AND RECOGNITION OF QUORUM**

Board President Geld reconvened the meeting to open session at 6:43 PM, recognized the presence of a Board quorum and indicated that no action was taken.

5. **PLEDGE OF ALLEGIANCE**

Board President Geld led the Pledge of Allegiance.

6. **REORDERING AND APPROVAL OF THE AGENDA**

The Board reordered item 18 from Consent-Action to 12a Item for Action Discussion. On a motion by Bailey and second by Danaher, the board Unanimously approved the agenda of the August 22, 2019 Regular Meeting.

7. **APPROVAL OF MINUTES**

On a motion by Danaher and second by Vanderpool, the board Unanimously approved the minutes of the June 27, 2019 Regular Meeting.

8. **PUBLIC COMMENT**

Board President Geld called for comments from the public regarding items of interest that relate to Ivy Academia.

Ms. Guss, Ivy Academia Teacher, recognized Board Member Danaher for attending the first day of school. Mrs. Guss announced that “we got problems,” and shared that it is a long walk up the parking lot and her AC unit isn’t working. Board President Geld acknowledged Ms. Guss concern and directed Ms. Gennaro, Director Business and Operations to follow up.

Ms. Matar, Ivy Academia Parent shared concern of morning drop off, and the need for more adult supervision for secondary students. Ms. Matar also shared the need for updates regarding the construction of the Shoup site. Ms. Matar said there are concerns about not continuing with IXL and Achieve 3000 and that she didn’t receive information about the new ELA/ELD curriculum. Lastly, Ms. Matar announced that she was not aware of the after-school change to the YMCA and that elementary students K-5 would not receive homework assignments. President Geld thanked her for her comments and asked Executive Director Herzog to follow up with her concerns.

Ms. Lyons, Elementary Principal, indicated that she would like a meeting with the Board of Directors regarding her wishes for a multi-year contract rather than the At-Will contract. She stated that she will not sign a one-year offer.

9. **REPORT FROM THE EXECUTIVE DIRECTOR**

Mr. Herzog reviewed the Los Angeles Unified School district Charter Schools Division Annual Performance-Based Oversight Visit Report for the 2018-2019 School year. Mr. Herzog highlighted that Ivy Academia received all of the highest ratings for the first time in its existence. Mr. Herzog shared notes that it was recommended to add more detail for Board Agenda items and to reorganize the school website. Ivy Academia maintains all of the required information, but it is spread over too many pages. As a result, Mr. Herzog shared the revised format for Board Agenda’s and that a new website is under construction.

Mr. Herzog presented Moving Leadership Standards into Everyday Work. Mr. Herzog shared that teachers are focusing on the six standards from the California Standards of the Teaching Profession and that this year focus for administrators would be the same. Point of emphasis is that all administrators, including Board Members, is that we are all educational leaders.

10. **REPORT FROM THE DIRECTOR OF CURRICULUM AND INSTRUCTION**

Ms. Steinman shared that the Secondary Principal, Ms. Brasch agreed to have the ELA/ELD teachers receive the professional development on August 30 so they could do a full roll-out of the

new ELA/ELD curriculum right away. The elementary principal, Ms. Lyons, had asked to not have her teachers trained until October 14. This decision of Ms. Lyons, unfortunately, did not allow the elementary teachers to receive the training to roll out the new curriculum until October 14. Ms. Steinman discussed that the new program replaces all prior ELA/ELD materials giving teachers and students state standards-based curriculum for all areas of Language Arts. The prior ELA/ELD materials were not aligned to the state standards nor had the appropriate rigor.

Ms. Steinman shared out the Positive Behavior Intervention System of CHAMPS that we are implementing school wide. This system allows students to fully understand expectations and how to be successful in every school setting. Ms. Steinman expanded that the combination of Response to Intervention (RTI) supports with a well-instituted PBIS system comprise the two parts of the state mandated Multi-tiered Support Systems, MTSS. MTSS ensures equity for all students.

Ms. Steinman explained that our three LCAP goals are the basis for all decisions in regard to school decision making to ensure maximum student achievement.

11. **REPORTS FROM IVY ACADEMIA BOARD MEMBERS**
(Resolutions/Commendations, Correspondence, Committee Reports)

Board President Geld called for comments from the Board. There were no comments.

12. **BOARD ITEMS FOR ACTION DISCUSSION**

- a. formerly item 18 - It is recommended that the Board approve revisions to Ivy Academia's Parent Student Handbook. The revisions will be available on Ivy Academia's website at: www.ivyacademia.com.

The Board heard a brief discussion from Principal Brasch and Lyons of modifications to the dress code.

On a motion by Vanderpool and second by Majd, the Board unanimously approved the 2019-202 Parent Student Handbook.

13. **CONSENT-ACTION:**

On a motion by Vanderpool and second by Majd, the Board unanimously approved the following consent action items by a roll call vote.

PRESENT: Board President Allison Geld, and Board Members Leslie Vanderpool, Janay Bailey, Janet Danaher

ABSENT: Kevin Delson, Diane Krehbiel

14. It is recommended that the Board approve all July 2019 Financial Statements prepared by Susan Lefkowitz, CSMC School Business Manager, which is available for review in the Business office. The referenced staff report provides additional details regarding this item.

15. It is recommended that the Board approve Ivy Academia's Unaudited Actuals prepared by Susan Lefkowitz, CSMC School Business Manager, which is available for review in the Business office. The referenced staff report provides additional details regarding this item.

16. It is recommended that the Board approve Ivy Academia's 2019-2020 Education Protection Account Resolution (EPA) prepared by Susan Lefkowitz, CSMC School Business Manager, which is available for review in the Business office. The referenced staff report provides additional details regarding this item.
17. It is recommended that the Board approve revisions to Ivy Academia's Personnel Handbook. The revisions will be available on Ivy Academia's website at: www.ivyacademia.com.
19. **PENDING AGENDA ITEMS**
There are no pending agenda items.

DATE AND TIME OF NEXT REGULAR MEETING

The next Regular Meeting of the Board of Directors of Ivy Academia will be held ***Thursday, October 24, 2019*** at 6:00 PM in the Heytow Chapel, 7353 Valley Circle Blvd., West Hills, California.

ADJOURNMENT

Board President Geld adjourned the regular meeting at 7:40 PM