

Quaker Valley School District

EDUCATIONAL SERVICES COMMITTEE MINUTES

March 13, 2012

Committee Members Present	Directors Present
Ms. Sarah Heres	Mr. Gianni Floro
Ms. Danielle Burnette arrived <i>at 7:11 pm</i>	Ms. Debbie Miller
Mr. Robert Riker	Mr. Jack Norris
Dr. Heidi Ondek, administrative liaison	Mr. David Pusateri
Dr. Jillian Bichsel, administrative liaison	
Others Present	
Dr. Joseph H. Clapper	Mr. John Comerci, student representative
Mr. Karlton Chapman	Miss Connyre Corbett, student representative
Ms. Christine Kardong	Ms. Martha Smith
Dr. Joseph Marrone	

Mr. Norris recognized district residents in attendance. The following commented on the possible purchase of Leetsdale properties by the Quaker Valley School District:
Mr. McGurk; Judge Ford; Ms. Arnold, and Ms. Kastan.

1.0 EDUCATIONAL RE-FOCUS

- 1.1 Dr. Ondek introduced Mr. Prosdocimo, who with students Tim Frank, Abby Novak, and Mahle McCracken, presented on the cooperative middle / high school after-school school arts and robotics program. They brought an example of their work - a gaming chair that was conceived, designed, and built by the students for each student participant.

2.0 STUDENT REPRESENTATIVE

- 2.1 Mr. Comerci and Ms. Corbett reflected on their time spent as student representatives to the school board.

3.0 TECHNOLOGY

- 3.1 The monthly technology report was attached to the agenda. Mr. Chapman briefly described the progress of deliberations for the procurement and use of technological devices in the school district.

4.0 PUPIL SERVICES

- 4.1 No items.

5.0 EDUCATIONAL LEADERSHIP

- 5.1 Information about the Pennsylvania School Public Relations Association 2011 publications contest was attached to the agenda.
- 5.2 Request was made to donate old elementary musical instruments to other schools in need.

6.0 STRATEGIC PLAN & PROFESSIONAL DEVELOPMENT

- 6.1 A strategic planning focus groups key findings document was attached to the agenda.

7.0 CO-CURRICULAR LEADERSHIP

- 7.1 The athletics and activities report was attached to the agenda.
- 7.2 Request was made to approve the proposed high school trip to Costa Rica on or about June 11 - June 19, 2012 at no cost to the district.

8.0 EDUCATIONAL SUPPORT & CONSORTIUMS

- 8.1 The Regional Opportunity Initiative provides a conduit for sharing educational resources. Dr. Clapper is investigating possibilities for participation.

Ms. Heres moved that items 5.2 and 7.2 be placed on the legislative agenda for action.
Ms. Burnette seconded the motion.

Quaker Valley School District

POLICY COMMITTEE MINUTES

March 13, 2012

Committee Members Present	Directors Present
Ms. Danielle Burnette	Ms. Sarah Heres
Mr. Gianni Floro	Mr. Jack Norris
Ms. Debbie Miller	Mr. David Pusateri
Dr. Joseph Clapper, administrative liaison	Mr. Robert Riker
Others Present	
Dr. Heidi Ondek	Mr. Karlton Chapman
Dr. Jillian Bichsel	Ms. Christine Kardong
Ms. Martha Smith	Dr. Joseph Marrone

1.0 FOR DISCUSSION

1.1 No item.

2.0 FOR REVIEW/REVISION

2.1 Policy 217.00 *Transportation* (Draft D)

3.0 FOR FIRST READING

3.1. No item.

4.0 FOR ADOPTION

4.1 No item.

5.0 FOR ELIMINATION

5.1 No item.

Ms. Burnette moved that item 2.1 Draft D of policy 217.00 *Transportation* be placed on the legislative agenda for revision. Mr. Floro seconded the motion.

Quaker Valley School District

COMMUNITY RELATIONS/INTERGOVERNMENTAL AFFAIRS COMMITTEE MINUTES

March 13, 2012

Committee Members Present	Directors Present
Mr. Gianni Floro	Ms. Debbie Miller
Ms. Danielle Burnette	Mr. Jack Norris
Ms. Sarah Heres	Mr. Robert Riker
Dr. Joseph Clapper, administrative liaison	Mr. David Pusateri
Others Present	
Dr. Heidi Ondek	Ms. Martha Smith
Dr. Jillian Bichsel	Ms. Christine Kardong
Mr. Karlton Chapman	Dr. Joseph Marrone

1.0 COMMUNITY RELATIONS

1.1 No items.

2.0 INTERGOVERNMENTAL AFFAIRS

2.1 Information was attached to the agenda about the Allegheny County Schools Health Insurance Consortium election of a school board trustee for the western region. The board members agreed to endorse the candidacy of David G. Roussos, a candidate with experience in accounting, the law, and with serving on the board of the consortium.

2.2 The Allegheny Intermediate Unit has proposed that suburban Allegheny county school districts undertake an advertising campaign for public education. An informational video was shown.

3.0 INFORMATION/OTHER

3.1 The Quaker Valley Award for Teaching Excellence reception will be in the Edgeworth Elementary School lobby - March 27, 6:30 PM.

There were no items for the agenda.

Quaker Valley School District

FACILITIES & OPERATIONS COMMITTEE MINUTES

March 20, 2012

Committee Members Present	Directors Present
David Pusateri	Ms. Danielle Burnette
Mr. Gianni Floro <i>arrived at 7:15pm</i>	Ms. Debbie Miller
Ms. Sarah Heres	Mr. Jack Norris
Mr. Mark Rodgers	Mr. Rob Riker
Dr. Joseph Marrone, administrative liaison	Dr. Kay Wijekumar
Mr. John Sheline, administrative liaison	
Others Present	
Dr. Joseph Clapper	Mr. Scott Smith
Dr. Heidi Ondek	Ms. Martha Smith
Ms. Christine Kardong	Ms. Kimberly Eaton
Mr. Bill Kleeman	Ms. Carolyn Toth
Mr. Wayne Murphy	Mr. Dante Piccolo

The following occurred before the committee meetings began -

Mr. Naugle of Eckles Architecture provided an overview of design options for addressing traffic issues at and around the high school. The following Leetsdale residents commented on the possible school district purchase of Leetsdale properties: Ms. Michael; Mr. McGurk; Judge Ford; Ms. Arnold; Ms. Kastan.

Public library executive director Ms. Toth, presented examples of the importance of the relationship between the school district and the library it helps support. Mr. Murphy gave a brief overview of the fiscal condition of the public library, which recently has been helped by a very generous donation. He stressed that support of the library is a hallmark of our community.

1. Middle School

- 1.1 It was requested that the board approve R. A. Glancy Change Order GC-32 Provide labor, materials, and equipment to top off existing walls with drywall to match the condition of the newly constructed walls in rooms B301, B303, B304, B305, B200 and B203 at a cost of \$7,877. Funds to be taken from the bond issue fund.
- 1.2 It was requested that the board approve R. A. Glancy Change Order GC-33 Rework the door hardware to match the needs of Quaker Valley School District. This includes doors A102.1, A102.3, A102.4, A107.1, A108.1, A112a.1, A113a.1, A113d.1, A114a.1, A114d.1, A116.1, A117.1, A200.1,

A200a.1, A200b.1, A202.1, A202.2, A203.1, A204.1, A212.1, A214.2, A216.1, B101.3, B101.4, B106.1, B114.1, B117a.2, B117b.1, B119.1, B123.1, B110.1, B211a.1, B212c.1, B212d.1, B212b.2, B214f.1, B306a.1, C104.1, C105.1, C108b.1, C108c.1, C108d.1, C113b.1, C200f.1, C200g.1, C203a.2, C204a.1, C205a.1, C207c.1, C207d.1, C209.1, C210.1, C211.1, C305.1, C306.1, B114.2, B114.1, B114.3. at a cost of \$19,127. Funds to be taken from the bond issue fund.

- 1.3 It was requested that the board approve R. A. Glancy Change Order GC-34 Provide labor, materials and equipment to reconfigure the MDP Electrical Switch room to meet local and national code requirements by providing walls, doors and panic hardware and a wall that separates the switch room from the Emergency Transfer Switching at a cost of \$14,365. Funds to be taken from the bond issue fund.
- 1.4 It was requested that the board approve R. A. Glancy Change Order GC-35 Rework the layout of the storm water system to avoid the interference with the existing 4" gas line feeding the building at a cost of \$7,042. Funds to be taken from the bond issue fund.
- 1.5 It was requested that the board approve R. A. Glancy Change Order GC-36 Provide labor, materials and equipment required to remove pipe insulation and plaster ceilings on the first floor which was hidden above the drywall ceilings of the old shower rooms at a cost of \$9,757. Funds to be taken from the bond issue fund.
- 1.6 It was requested that the board approve R. A. Glancy Change Order GC-37 Provide, labor and materials to eliminate the ceiling tile and grid throughout storage rooms A112a and A112e. Minor deck patching should occur to prepare for new paint surface. Exposed ceiling surfaces will be painted for a credit of \$2,230.
- 1.7 It was requested that the board approve R. A. Glancy Change Order GC-38 Provide labor, material and equipment required to spot abate ACM materials which were located within the tar mat of the 1925 roof area. This material was abandoned in place as part of the 1996 renovations at a cost of \$35,264. Funds to be taken from the bond issue fund.
- 1.8 It was requested that the board approve R. A. Glancy Change Order GC-39 Provide labor, materials and equipment required to remove floor mastic identified in the old technology office which were identified as ACM materials at a cost of \$4,985. Funds to be taken from the bond issue fund.
- 1.9 It was requested that the board approve Guys Mechanical Order PC-002 Provide labor, materials and equipment needed to install a 4" gas feeder line to the new location of a natural gas generator at a cost of \$17,746. Funds to be taken from the bond issue fund.

- 1.10 It was requested that the board ratify change order GC- 40 with R.A. Glancy for credit on the labor, materials and equipment for replacing the granite with pre-cast stone giving a credit of \$5,000.
 - 1.11 It was requested that the board ratify change order GC-41 with R.A. Glancy for labor, materials and equipment for repair of the floor issue under the former district office. The cost will not exceed \$58,000. Funds to be taken from the bond issue fund.
 - 1.12 It was requested that the board approve the R. A. Glancy Change Order GC-42 provide labor, materials and equipment to provide a wood stage floor in the auditorium for a cost not to exceed \$20,000. Funds to be taken from the bond issue fund.
 - 1.13 There were no questions about the monthly middle school construction report.
2. High School
 - 2.1 Due to the lateness of the hour, informational item 2.1 "storm water management" was not discussed.
3. Osborne
 - 3.1 Due to the lateness of the hour, informational item 3.1, "sanitary sewer line" was not discussed.
4. Bell Acres
 - 4.1 There was a very brief update about the progress being made at the Legacy fields in Bell Acres.
5. Facilities/Operations
 - 5.1 It was requested that the board authorize the administration to enter into a contract with DQE to renew the district's voice/video/data Wide Area Network (WAN) and Internet Access. The annual cost will be \$36,000 for five years and will be taken from the general fund.
 - 5.2 The facilities and operations report was attached to the agenda.
6. Transportation
 - 6.1 Per Mr. Floro's request, a report about bus accidents, discipline issues, and any complaints will be provided to the school board at a future meeting.
 - 6.2 Safety training was recently provided for district and Monark drivers. The program was well received by the employees.

6.3 It was requested that the board purchase two vehicles. Bids were opened March 13, 2012 at 3 pm and were reviewed and provided at the meeting.

Mr. Pusateri moved that items 1.1 - 1.12; 5.1 and 6.3 be placed on the legislative agenda for action. Mr. Floro seconded the motion.

Quaker Valley School District

FINANCE COMMITTEE MINUTES

March 20, 2012

Committee Members Present	Directors Present
Mr. Rob Riker	Ms. Danielle Burnette
Mr. Mark Rodgers	Mr. Gianni Floro
Mr. David Pusateri	Ms. Sarah Heres
Ms. Debbie Miller	Mr. Jack Norris
Mr. John Sheline, administrative liaison	Dr. Kay Wijekumar
Others Present	
Dr. Joseph Clapper	Ms. Martha Smith
Dr. Joseph Marrone	

1.0 GENERAL BUSINESS

- 1.1 At the beginning of the evening, Sewickley Public Library of the Quaker Valley School District board president Wayne Murphy and director Carolyn Toth provided a report to the school board. Mr. Bill Kleeman from the library board was also in attendance. They did not remain for the committee meetings.
- 1.2 It was requested that the board approve resolution numbers 161, 162 and 163 for the Parkway West Career and Technology Center 2012-13 General Operating Budget, Alternative Education Program Budget and Building Rental Budget.
- 1.3 It was requested that the board authorize participation of the Quaker Valley School District in the Western Pennsylvania Electricity Consortium Extension for the purchase of electricity from Duquesne Light Energy only if the price is at or below our current price. The extended agreement will begin after the final meter read date in 2014 under our current agreement for a period of 12 to 18 months and the price will include all costs except distribution, sales taxes and other local utility charges as contained in the original agreement.

2.0 TAX COLLECTION

- 2.1 The real estate and earned income tax collection summaries were reviewed.

3.0 FINANCIAL REPORTS

- 3.1 The capital projects and middle school renovation fund reports were reviewed.
- 3.2 It was requested that the board approve the bond issue funds, capital projects fund, general fund and cafeteria fund financial statements for the month ending February 29, 2012.
- 3.3 It was requested that the board approve payment of the February and March, 2012, general fund invoices in the amount of \$2,959,370.45.
- 3.4 It was requested that the board approve payment of the capital projects fund invoices in the amount of \$3,592.25.
- 3.5 It was requested that the board approve payment of the February, 2012, food service fund invoices in the amount of \$155,922.82.
- 3.6 It was requested that the board approve payment of the 2010 bond issue fund invoices in the amount of \$1,540,345.45.
- 3.7 It was requested that the board approve payment of the 2011 bond issue fund invoices in the amount of \$5,000.00.

4.0 BUDGET

- 4.1 Mr. Sheline distributed the calendarized budget for the month ended February, 2012.
- 4.2 Information relative to the developing 2012-2013 budget was distributed and reviewed.

5.0 DONATIONS

Date	From	Amount	Reason
2-02-12	Sewickley Valley Community Fund	\$10,000.00	Community Youth Worker position
2-23-12	Ms. Sigrid M Bove	45.00	Quaker Valley Food Service
	Total Donations Received: February 2012	\$10,045.00	

6.0 INFORMATION

- 6.1 A letter was received from the Pennsylvania Department of Education stating the referendum exceptions meet the requirements for acceptance.
- 6.2 A letter was received from the Pennsylvania Department of Education informing us that the school district did not receive a Learn and Serve grant this year.
- 6.3 A list of donations for the middle school wellness center was attached to the agenda.
- 6.4 The 2013 assessment information was provided as a comparison to 2012.

Mr. Riker moved that items 1.2; 1.3; and 3.2 - 3.7 be placed on the legislative agenda for action. Mr. Pusateri seconded the motion.