

Lemon Grove School District
Official Minutes of the Governing Board Meeting – March 13, 2018
Lemon Grove Library Community Room – 3001 School Lane, Lemon Grove, California 91945

To view attachments referenced in these minutes, please refer to the agenda using Agenda Online on the District's website via the following link: <http://agendaonline.net/public/lemongrove>

1. OPENING FUNCTIONS

1.a. Call to Order

Minutes: The meeting was called to order at 5:00 p.m.

1.b. Roll Call and Establishment of Quorum

Present: Jay Bass, Blanca Brown, Larry Loschen, Timothy Shaw

Absent: Katie Dexter

Updated Attendance: Katie Dexter was updated to present at: 7:17 p.m.

Minutes: Quorum was established.

1.c. Announcement and Public Comment Regarding Items to be Discussed in Closed Session

Minutes: No one addressed the Board.

1.d. Adjourn to Closed Session

Minutes: The Board adjourned to Closed Session at 5:01 p.m.

2. CLOSED SESSION

Minutes: Closed session was held from 5:01 p.m. until 6:04 p.m.

2.a. Personnel Actions (Government Code 54957)

3. REPORT OF ACTION TAKEN IN CLOSED SESSION

Minutes: The meeting reconvened in open session at 6:04 p.m. No action was taken in closed session.

4. OPENING FUNCTIONS (continued)

4.a. Pledge of Allegiance

Minutes: Led by Dyami Collins

4.b. Approval of Agenda

Motion Passed: With the exception of any pulled items, approve this agenda. Passed with a motion by Jay Bass and a second by Larry Loschen.

Yes Jay Bass

Yes Blanca Brown

Absent Katie Dexter

Yes Larry Loschen

Yes Timothy Shaw

Minutes: Member Shaw pulled Item 7.c., Gifts to the District, for further discussion and consideration.

4.c. Hearing of Citizens for Items Not on the Agenda

Minutes: Andee Aceves, San Altos Elementary Teacher, addressed the Board. She spoke in favor of pay increases for the teachers in the District.

Pierre Finney, Vista La Mesa Academy Teacher and LGTA President, addressed the Board. She requested priority from the District in setting negotiation dates, and spoke in favor of pay increases for teachers. She presented statistics regarding teacher pay in adjacent districts.

4.d. Recognitions

4.d.1. Lego League Robotics Competition Participants

Minutes: Mount Vernon School Principal Russell Little and Mount Vernon School Robotics Coach Janice Buonassisi addressed the Board regarding the Lego League Robotics Competition. Sixteen Mount Vernon School students were presented Shining Star Certificates for their participation in the Lego League Robotics Competition.

4.d.2. Black History Month Speech Contest Participants

Minutes: Three students performed their contest speech for the Board of Trustees. Mount Vernon School Principal Russell Little presented Shining Star certificates to two of his students for their participation in the Black History Month Speech Contest. Monterey Heights Elementary Principal Donna Wilson presented a Shining Star certificate to one of her students for their participation in the contest. The contest was sponsored by the Association of African-American Educators.

4.e. Superintendent's and/or Governing Board Members' Reports on Correspondence, School Events, Conferences, Meetings or Legislation

Minutes: Mr. Bass reported on his observation of a Girls on the Run event, his attendance at a Lions Club speech contest where Dr. Berman was one of the judges, a City Council Meeting, a City-District Collaboration meeting, Dr. Weber's State of the Congressional District address, and a DELAC Meeting.

Mr. Loschen reported on his attendance at Dr. Weber's State of the Congressional District address, the Read Across America Dr. Seuss Parade at San Altos Elementary, EDP's Black History Celebration at Vista La Mesa Academy, an update meeting with the Superintendent, a meeting with CSEA President Denise Crano, and two leadership training meetings.

Mr. Shaw reported on his attendance a PTA Council Meeting, EDP's Black History Celebration at Vista La Mesa Academy, a Calendar Committee Meeting, the Peacemaker Assembly at Lemon Grove Academy Middle School, Dr. Weber's State of the Congressional District address, the Read Across America Dr. Seuss Parade at San Altos Elementary, and the Annual Conference of the Association of African American Educators.

Dr. Berman reported on her attendance at most of the events mentioned above. She also noted that District Teacher Dawn Friend was recognized by the East County SELPA Community Advisory Council.

Ms. Brown reported on her attendance at the District's leadership training, the Comienza con un Sueño event at UCSD, Hip Hop Night at Helix High, and Dr. Weber's State of the Congressional District address.

5. INFORMATION / DISCUSSION ITEMS

5.a. City/District Collaboration: Potential Board Workshop to Review City and District goals.

Minutes: The Superintendent informed the Board that one of the suggestions brought up at the City/District Collaboration Meeting held on February 28, 2018 was to have a Board Workshop with both the District's Governing Board and the Lemon Grove Mayor and City Council invited to participate. The Board discussed possible timing of such a meeting. It was determined that the Superintendent would propose several dates to both groups and see which date is amenable to the most participants.

5.b. Wellness Update

Minutes: Public Comment: Anita Lopez, Program Manager of the Lemon Grove HEAL Zone, addressed the Board. She expressed her appreciation that the District's Wellness Plan is moving forward. She thanked the District for participation in the Love Your Heart program. She discussed opportunities for collaboration between her organization, the District and the City of Lemon Grove.

Using the attached slide presentation, Executive Director of General Services Erica Balakian, Director of Nutrition Services Holly Bauer and EDP Supervisor Christine McKenna addressed the Board regarding the District's Wellness Plan. The topics discussed included the WellSAT analysis, collaboration models, cycle of engagement, and steps going forward.

6. ACTION ITEMS

6.a. Second Amendment to the Affiliation Agreement Between the Lemon Grove School District and The Regents of the University of California

Motion Passed: Approve the Second Amendment to the Affiliation Agreement Between the Lemon Grove School District and the Regents of the University of California. Passed with a motion by Timothy Shaw and a second by Larry Loschen.

Yes Jay Bass
Yes Blanca Brown
Absent Katie Dexter
Yes Larry Loschen
Yes Timothy Shaw

Minutes: Deputy Superintendent Dr. Gina Potter introduced Dr. Ellen Beck, Dr. Irv Silverstein, Dr. Donna Silverstein and Dr. Tom Olinger. They thanked the Board for their support with the UCSD Dental Clinic collaboration over the past 13 years. Lemon Grove Academy Middle School Principal Rick Oser was recognized for his support. Plans to extend the affiliation agreement and expand the program were discussed.

6.b. Proposals for Audit Services

Motion Passed: Approve and accept the proposal from Christy White Associates for District financial and compliance audit services. Passed with a motion by Larry Loschen and a second by Jay Bass.

Yes Jay Bass
Yes Blanca Brown
Absent Katie Dexter
Yes Larry Loschen
Yes Timothy Shaw

Minutes: The Board considered proposals from four audit firms: (1) Christy White Associates; (2) Nigro & Nigro, PC; (3) Wilkinson Hadley King & Co., LLP; and (4) Vavrinek, Trine, Day & Company.

6.c. 2017-2018 Second Interim Budget Report

Motion Passed: Authorize the filing of the 2017-2018 Second Interim Budget Report. Passed with a motion by Timothy Shaw and a second by Larry Loschen.

Yes Jay Bass
Yes Blanca Brown
Yes Katie Dexter
Yes Larry Loschen
Yes Timothy Shaw

Minutes: Using the attached slide presentation, Deputy Superintendent Dr. Gina Potter and Business Services Coordinator Sheree Stopper addressed the Board regarding the 2017-2018 Second Interim Budget Report. Ms. Stopper reviewed the Revenues in General Fund slide and the Expenditures in General Fund slide. Dr. Potter reviewed the Projected Multi-Year Deficit Spending slide and discussed

the impacts of increasing pension costs. She reviewed the decreasing ending fund balances for the current school year, the 2018-19 school year, and the 2019-2020 school year. Ms. Stopper reviewed the ending fund balances for the current school year.

Member Dexter and Dr. Potter discussed the liquidity of the OPEB and Pension Trusts and what those funds can legitimately be used for. Member Dexter suggested that a Budget/Finance Board Workshop be scheduled in order to prioritize funding.

Ms. Stopper reviewed the Budget Fund Balance Summary slide and the Financial Concerns slide. Dr. Potter and the Board discussed items to be addressed at the proposed Budget/Finance Board Workshop, and Member Brown requested that budget actuals be provided at that meeting. Ms. Stopper reviewed the 18-19 Budget & LCAP Timeline.

6.d. Technology Infrastructure Plan, Technology Department Reorganization, and Approval of Technology Department Job Descriptions

Motion Passed: 1. Approve the Technology Infrastructure Plan (2017-2020). Passed with a motion by Katie Dexter and a second by Timothy Shaw.

Yes Jay Bass
No Blanca Brown
Yes Katie Dexter
No Larry Loschen
Yes Timothy Shaw

Motion Passed: 2. Approve the Technology Reorganization Plan. Passed with a motion by Jay Bass and a second by Larry Loschen.

Yes Jay Bass
Yes Blanca Brown
Yes Katie Dexter
Yes Larry Loschen
Yes Timothy Shaw

Motion Passed: 3. Approve Technology Department Job Descriptions. Passed with a motion by Katie Dexter and a second by Larry Loschen.

Yes Jay Bass
Yes Blanca Brown
Yes Katie Dexter
Yes Larry Loschen
Yes Timothy Shaw

Minutes: Public Comment: Denise Crano, CSEA President, addressed the Board. She expressed disapproval of the Technology Department Reorganization on behalf of Fernando Martinez and Barbara Martinez. She read a statement from Ms. Martinez supporting that disapproval.

Also see public comments from Stacey Keough under Item 6.h., Resolution No. 17-18-17, Reduction or Elimination of Classified Positions.

Using the attached PowerPoint slides, Director, Technology and Network, Simon Abejo presented the Technology Infrastructure Plan. He reviewed the Summary of Last 3 Years of Technology Improvements slide, the Student Device Ratio slide, the Refresh Plan slide, the Key Take-Away Points slide, and the Long-Term Needs slide.

Member Dexter and Mr. Abejo discussed the types of Promethean upgrades included in the plan, as well as what technology infrastructure upgrades have been made and are still needed at the Palm Campus. Member Loschen requested that the Technology Plan be posted on the District website with a footer indicating the date of Board approval. Member Brown requested that the Technology Plan be included in the Budget/Finance Board Workshop to be scheduled, as discussed in a previous agenda item.

The vote was taken on Motion No. 1.

Using the attached PowerPoint slides, Executive Director of General Services Erica Balakian presented the Technology Department Reorganization. She reviewed the Goals for LGSD Tech Support slide, the Current I.T. Department Positions 6.0 FTE slide, and the Summary of Proposed Position Changes slide. Member Shaw clarified that current Technology Department employees can apply for the new positions being created. The Board and staff discussed the need for cross-training within the Technology Department.

The vote was taken on Motion No. 2.

Ms. Balakian presented the attached job descriptions.

The vote was taken on Motion No. 3.

6.e. Resolution No. 17-18-14, School Safety Resolution

Motion Passed: Adopt Resolution No. 17-18-14, School Safety Resolution. Passed with a motion by Jay Bass and a second by Katie Dexter.

Yes Jay Bass
Yes Blanca Brown
Yes Katie Dexter
Yes Larry Loschen
Yes Timothy Shaw

Minutes: Superintendent Dr. Kimberly Berman presented Resolution No. 17-18-14, School Safety Resolution, and shared some of the District and community efforts around school safety.

6.f. Resolution No. 17-18-15, Reduction or Elimination of Certain Certificated Services

Motion Passed: Adopt Resolution No. 17-18-15, Reduction or Elimination of Certain Certificated Services. Passed with a motion by Timothy Shaw and a second by Larry Loschen.

Yes Jay Bass
Yes Blanca Brown
Yes Katie Dexter
Yes Larry Loschen
Yes Timothy Shaw

Minutes: Superintendent Dr. Kimberly Berman presented Resolution No. 17-18-15, Reduction or Elimination of Certain Certificated Services, and requested that it be approved.

6.g. Resolution No. 17-18-16, Nonreelection of Certificated Probationary Employees

Motion Passed: Adopt Resolution No. 17-18-16, Nonreelection of Certificated Probationary Employees. Passed with a motion by Katie Dexter and a second by Jay Bass.

Yes Jay Bass
Yes Blanca Brown
Yes Katie Dexter
Yes Larry Loschen
Yes Timothy Shaw

Minutes: Superintendent Dr. Kimberly Berman presented Resolution No. 17-18-16, Nonreelection of Certificated Probationary Employees, and requested that it be approved.

6.h. Resolution No. 17-18-17, Reduction or Elimination of Classified Positions

Motion Passed: Adopt Resolution No. 17-18-17, Reduction or Elimination of Classified Positions. Passed with a motion by Katie Dexter and a second by Timothy Shaw.

Yes Jay Bass
Yes Blanca Brown
Yes Katie Dexter
Yes Larry Loschen
Yes Timothy Shaw

Minutes: Public Comment: Kelly Lechler addressed the Board. She described the Sound Partners Reading Program and noted success stories. She read several quotes from other teachers citing success stories and program benefits. She opposes the elimination of the Sound Partners Reading Program.

Lina Castellano addressed the Board. She opposes the elimination of the Sound Partners Reading Program. She thanked Mary Granquist for bringing this program to Lemon Grove. She addressed the method of considering the data that was used in making the decision to cut the program.

Stacey Keough addressed the Board. Her comments were intended to address Item 6.d., Technology Department Reorganization. She expressed concerns regarding the restructuring of the Tech Department and utilization of the help desk.

Denise Crano, CSEA President, addressed the Board. She expressed her dissatisfaction with the limited amount of time provided to evaluate and process this resolution. She opposes the elimination of the Sound Partners Reading Program.

Superintendent Dr. Kimberly Berman presented Resolution No. 17-18-17, Reduction or Elimination of Classified Positions, and requested that it be adopted by the Board.

Members Dexter and Bass and Assistant Superintendent, Educational Services, Eddie Caballero discussed the data and the process by which the decision was made to discontinue the Sound Partners Reading Program, and if there is a plan for replacement of the program.

7. CONSENT AGENDA

Motion Passed: With the exception of the pulled item, approve the items on the Consent Agenda. Passed with a motion by Katie Dexter and a second by Larry Loschen.

Yes Jay Bass
Yes Blanca Brown
Yes Katie Dexter
Yes Larry Loschen
Yes Timothy Shaw

7.a. Personnel Action Report

7.b. Approval of Minutes of February 13, 2018 Meeting

7.c. Gifts to the District:

Motion Passed: Approve Gifts to the District. Passed with a motion by Timothy Shaw and a second by Katie Dexter.

Yes Jay Bass
Yes Blanca Brown
Yes Katie Dexter
Yes Larry Loschen
Yes Timothy Shaw

Minutes: This item was pulled from the Consent Agenda for further discussion and consideration. Member Shaw and Deputy Superintendent Dr. Gina Potter discussed the description of this item in greater detail, including specific items donated and where they are currently being utilized.

7.c.1. Miscellaneous Office Furniture and Supplies to the District Office from Makai West, Inc. Property Management with an estimated value of \$5,000.00.

7.c.2. 90 Library Books from the Badong Family to Monterey Heights Elementary valued at approximately \$800.00.

7.d. Contract Renewals:

7.d.1. Science Outreach Program - Floating Lab Contract with San Diego County Office of Education - Lemon Grove Academy

7.d.2. Renewal of Service Learning Agreement with SDSU

7.e. Orders and Financial Statements:

7.e.1. Revolving Cash Student Body and Camp Accounts for January 2018

7.e.2. Quarterly Report Regarding Disclosure of District Investments (Information)

7.e.3. Ratification of Purchase Orders for February 2018

8. ADJOURNMENT

Minutes: The meeting adjourned at 8:48 p.m.


Katie Dexter, Board Clerk


Dr. Kimberly Berman, Board Secretary