

Board of School Directors

December 1, 2015

CALL TO ORDER AND ROLL CALL

BOARD SECRETARY

Directors	Directors Not Present
Marna Blackmer	
Mr. Gianni Floro	
Ms. Daniela Helkowski	
Ms. Sarah Heres	
Mr. Jon Kuzma	Others Present
Mr. David Pusateri	Mr. Patrick Clair, Solicitor
Mr. Robert Riker	Dr. Heidi Ondek, Superintendent
Ms. Marianne Wagner	Mr. Andrew Surloff, Assistant Superintendent
Mr. Jeffrey Watters	Mr. John M. Sheline, Director of Finance and Operations/Board Secretary

There being a quorum present, Mr. Sheline called the meeting to order at 7:02 p.m.

TEMPORARY RESIDING OFFICER

The board approved Mr. Clair as temporary presiding officer.

Moved by -	Mr. Riker
Seconded by -	Ms. Wagner (unanimous voice vote)

OATH OF OFFICE

Mr. Clair administered the oath of office to Ms. Blackmer, Mr. Floro, Mr. Pusateri, Mr. Riker, and Mr. Watters.

ELECTION OF OFFICERS

Election of President: Ms. Heres One-Year Term - Section 404

Moved by -	Mr. Pusateri
Seconded by -	(unanimous by assent)

Mr. Clair passed the gavel to Ms. Heres.

Election of Vice President: Rob Riker

One-Year Term - Section 404

Moved by -	Mr. Floro
Seconded by -	Ms. Wagner (unanimous voice vote)

Election of Treasurer: Marianne Wagner

Term ending May, 2016

Moved by -	Mr. Floro
Seconded by -	Mr. Kuzma (unanimous voice vote)

MOTION TO APPROVE DESIGNATION AND AUTHORIZATION OF OFFICERS TO SIGN CHECKS.

The treasurer, superintendent, assistant superintendent, and board secretary/director of finance and operations were designated and given full authority to sign checks for the following accounts:

NOTE: Two signatures are required.

General fund.....XXXX3871
Income accountXXXX2400
Food Service fundXXXX7147
Food Service fundXXXX3450
Food Service fund sweepXXXX6392
General fund sweep.....XXXX4622
Income account sweepXXXX8705

The following were designated and given full authority to sign checks for the payroll account - XXXX0744

NOTE: Two signatures are required. Either signature may be hand written or a facsimile.

SuperintendentHeidi Ondek
Assistant Superintendent..... Andrew Surloff
Director of Finance and Operations John M. Sheline
TreasurerMs. Wagner

The following were designated and given full authority to sign checks for the general fund account - XXXX1241.

NOTE: Two signatures are required.

SuperintendentHeidi Ondek

Assistant Superintendent..... Andrew Surloff
 Director of Finance and Operations John M. Sheline
 TreasurerMs. Wagner

The following were designated and given full authority to sign checks for the general fund merchant account -XXXX3804.

NOTE: Two signatures are required.

SuperintendentHeidi Ondek
 Director of Finance and Operations John M. Sheline
 Assistant Director of Finance.....Jennifer Tressler
 TreasurerMs. Wagner

The following were designated and given full authority to sign checks for the capital projects account - PSDLAF XXXX1631.

NOTE: Two signatures are required.

SuperintendentHeidi Ondek
 Director of Finance and Operations John M. Sheline
 Assistant Director of Finance.....Jennifer Tressler
 TreasurerMs. Wagner

The following were designated and given full authority to sign checks for the grant account - PSDLAF XXXX6542.

NOTE: Two signatures are required.

SuperintendentHeidi Ondek
 Director of Finance and Operations John M. Sheline
 Assistant Director of Finance.....Jennifer Tressler
 TreasurerMs. Wagner

The following were designated and given full authority to sign checks for the following activity and athletic accounts (one signature required).

<u>Account Name</u>	<u>PNC Account #</u>	<u>Signatures</u>
Activity Acct.	XXXX512	Heidi Ondek Andrew Surloff Deborah Riccobelli Anthony Mooney John M. Sheline
Athletic Acct.	XXXX226	Heidi Ondek

Andrew Surloff
Deborah Riccobelli
Anthony Mooney
John M. Sheline

Moved by -	Mr. Riker
Seconded by -	Ms. Wagner (unanimous voice vote)

REAPPOINTMENT OF SOLICITOR

The board reappointed Patrick J. Clair, Esquire as solicitor of the Quaker Valley School District for the term of one year, for a retainer of \$700 per month and \$175 per hour.

Moved by -	Mr. Floro
Seconded by -	Ms. Wagner (unanimous voice vote)

APPOINTMENT OF A PARKWAY WEST REPRESENTATIVE AND ALTERNATE (three year term): Ms. Wagner with Jonathan Kuzma as alternate

Moved by -	Mr. Riker
Seconded by -	Mr. Floro (unanimous voice vote)

MOTION TO ESTABLISH THE 2016 CALENDAR OF SCHOOL BOARD MEETINGS

The regular school board meetings, the budget meetings, the organization meeting and the committee meetings for 2016 will be held on the dates listed. All work sessions and legislative meetings of the Quaker Valley Board of School Directors are scheduled to begin at 7:00 PM in the large group instruction room of the Edgeworth Elementary School, located at 200 Meadow Lane, Sewickley, PA 15143. Any and all work sessions may include a legislative meeting.

The secretary was directed to advertise the meeting dates in compliance with the "Sunshine Law"- Act 84 of 1986.

Moved by -	Mr. Pusateri
Seconded by -	Mr. Watters (unanimous voice vote)

At Mr. Floro's request, Mr. Clair reviewed the situations in which school boards may meet in executive session.

ADJOURNMENT: 7:24 PM

Moved by -	Mr. Kuzma
Seconded by -	Ms. Helkowski (unanimous voice vote)

Respectfully submitted,

John M. Sheline
Board Secretary