

SUMMIT LEADERSHIP ACADEMY – HIGH DESERT

Regular Meeting of the Governing Board

Regularly Scheduled Public Meetings:

3rd Thursday of each odd month: 9:00 a.m.

3rd Monday of each even month: 4:00pm

15776 Main Street #11, Hesperia, CA 92345

AGENDA

April 16, 2018

CONVENE PUBLIC SESSION

4:00 p.m.

A. Call to Order

Pledge of Allegiance

Roll Call

Board Chairman Colleen Kuhn

Board Vice Chairman Anthony Fiedler

Board Member Robert Jackson

Board Member Michelle Winkhart

Board Member Joshua Beck

B. Student Representative – *A student leadership representative will report on student activities and advocacy*

C. Special Reports – *Stakeholders will report on potential and existing programs and projects.*

1. Construction Report

D. Business Report – *The Business Manager will report on current standing of budget and personnel.*

E. Principal's Report – *The Principal will report on current academic programs, events, activities, and student achievements.*

F. Leadership Report – *The Dean of Students will report on matters concerning school safety and security.*

G. Public Comment – *This is an opportunity for the public to speak on any issue related to the school. Commentary from the public is limited to three minutes per individual. Please notify the Board Chairman of your desire to speak before the public meeting is convened; and be prepared to state your name and city of residence for the record prior to making your statement.*

Under the provisions of the Brown Act, the Board of Directors is prohibited from taking action on oral comments/requests. However, the Board Chairman may respond briefly or refer the communication to staff. The Board Chairman may also request an item related to your communication to be placed on a future Board Meeting agenda.

Note: *Members who wish to notify the Board of a perceived confidential issue may do so by sending a letter directly to Board Chairman Kenneth Courtney, c/o Summit Leadership Academy, 12850 Muscatel Street Hesperia, CA 92344. The Board Chairman will evaluate the communiqué and determine the appropriate administrative action.*

H. Items to be Removed from Consent or Action Agendas – *Board members may request that an item be removed from the current Consent or Action Agendas for clarification, discussion, or correction purposes; or if additional research or information is requested.*

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I. Consent Agenda – *The consent agenda is reserved for routinely scheduled business of the board; for operational and/or planning reports; and for the review and approval of standard operational and administrative procedures/assignments, protocols, and forms necessary for the efficient operation of the school.*

1. Approval of Board minutes for the March 15, 2018 regular and March 23, 2018 special board meetings.
2. Approval of Expenditure Report for March 2018 including the General, Reserve, and Fundraising Accounts.
3. Approval of March 2018 Credit Card Statements.
4. Approval of March 2018 Petty Cash Reconciliations.
5. Approval of Volunteer Applicant Listing 4/16/18.

K. Action Agenda – *The action agenda is reserved for items, issues, and topics that require public notification and/or the opportunity for public comment: including but not limited to revisions of Board Policy and School Administrative Regulations, the award of service and maintenance contracts to outside vendors, and other items not appropriate for the Consent Agenda.*

1. DISCUSSION/APPROVAL OF FIRE ENGINE ACQUISITION – The Board may approve the acquisition of one or more fire engines.
2. DISCUSSION/APPROVAL OF COPPER MOUNTAIN COLLEGE (EMR) – The Board may approve the articulation agreement with Copper Mountain College to offer students college credits for Emergency Medical Responder training courses.
3. DISCUSSION/APPROVAL OF COPPER MOUNTAIN COLLEGE (FPO) – The Board may approve the articulation agreement with Copper Mountain College to offer students college credits for Fire Protection Organizations training courses.
4. DISCUSSION/APPROVAL OF COPPER MOUNTAIN COLLEGE (PCFA) – The Board may approve the articulation agreement with Copper Mountain College to offer students college credits for Paid Call Firefighter Academy training courses.
5. DISCUSSION/APPROVAL OF SOUTHWESTERN VOCATIONAL COLLEGE MOU– The Board may approve the Memorandum of Understanding with Southwestern Vocational College for an exchange of services for scholarships and classroom space.
6. DISCUSSION/APPROVAL OF LEASE AGREEMENT RENEWAL – The Board may approve renewal of the lease agreement for property located at 12850 Muscatel Street, Hesperia, CA 92344 for a period of three (3) years.
7. DISCUSSION/APPROVAL OF CLIFTON LARSEN ALLEN, LLP (AUDIT) – The Board may approve the letter of engagement with Clifton Larsen Allen, LLP for audit services.
8. DISCUSSION/APPROVAL OF CLIFTON LARSEN ALLEN, LLP (TAX) – The Board may approve the letter of engagement with Clifton Larsen Allen, LLP for tax exempt returns and state filing services.
9. DISCUSSION/APPROVAL OF 2018-19 BENEFITS CONTRIBUTION STRATEGY - The Board may approve the 2018-2019 contribution strategy for employee health benefits.

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10. DISCUSSION/APPROVAL OF GOVERNING BOARD BYLAWS – The Board may approve revisions to the Governing Board Bylaws.
11. BOARD ELECTIONS – The Board may appoint a Treasurer of the Governing Board.
12. DISCUSSION/APPROVAL OF CANDIDATE COMMITTEE – The Board may approve the appointment of members to the Candidate Committee to recruit and interview for the Executive Director position; committee will select a candidate to present to the Board for approval.

MOVE TO CLOSED SESSION

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A closed session of the Board is required when considering staff personnel matters, employment contracts, student disciplinary issues, litigation issues, and/or the acquisition of land, facilities, or fixed assets.

1. PUBLIC EMPLOYEE APPOINTMENT (Section 54957) – Day Care Attendant, Day Care Attendant Sub, Certificated Teacher, Principal, Business Manager, Dean of Students, Guidance Counselor, Office Manager, Community Outreach Coordinator, Campus Safety Coordinator, Executive Assistant, Resource Clerk, Office Assistant II, Office Assistant I, Instructional Aide, Lead Custodian, Custodian, Security Officer, Lead Day Care Attendant, Food Service, AVID Tutor.
2. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL RELEASE (Section 54957)
3. PUPIL PERSONNEL ISSUES (EDUCATION CODE SECTION 35146: CONSIDERATION OF STUDENT DISCIPLINE)

RECONVENE PUBLIC SESSION

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L. Closed Session Report – *Board will report action taken during closed session.*

M. Board Member Comments – *Individual Board members may share general information related to topics not on the agenda, such as school activities, training, conferences, etc.*

N. Items for Future Board Meetings – *Board members may request items to be placed on future Board meeting agendas.*

O. Next Meeting Date – Regular Meeting: May 17, 2018 at 9:00 a.m.

P. Adjournment of Meeting