

# Moanalua High Summer School Agreement for Parents/Guardians & Students

## REGISTRATION PROCESS (Excluding PE and Health)

First Priority will be given to Moanalua High School (MoHS) students who are in need of remediation or credit recovery to insure graduation on time. Students who have failed, or are in danger of failing, a core class should work with their counselor and submit an application AND payment beginning Monday, March 25, 2019. Applications AND payments for all other students will be accepted in the front office beginning Monday, April 8, 2019. Applications for all classes except for Physical Education (PE) and Health classes will be accepted on a first come, first served basis.

**Procedures for PE and Health classes:** Because of the high demand for PE and Health, seats in those classes will be offered to students via drawing. Applications (**without** payment) will be accepted beginning Monday, April 8, 2019. All applications must be submitted before Thursday, April 18, 2019 (by 3:30pm) to be eligible for the drawing. Students selected by the drawing to be offered a spot in a class will be notified via mail by Tuesday, April 30, 2019 and will need to submit payment to secure their seat in the class. **Payment must be submitted to the front office by Friday, May 10, 2019 (closing 3:30pm). After this date, any spots not secured with full payment may be offered to a student on the waiting list.** If a check is returned by the bank, the student's registration will be cancelled and a \$25.00 service fee will be assessed.

## PURPOSE FOR ENROLLING IN SUMMER SCHOOL

1. Credit Recovery: Students may make-up credits failed during the regular school year or may review a course taken during the academic year. **While we will make every effort to enroll every student who needs a course for credit recovery, we can only guarantee a spot prior to April 8<sup>th</sup>. Please speak with your child's counselor prior to the application deadline.**
2. Review and Improvement: Students may repeat a course taken during the regular school year, but wish to improve their understanding or their GPA. These students may be given priority registration prior to April 8<sup>th</sup> with counselor approval.
3. **\*\*Acceleration:** Acceleration may be defined as progress through an education program at rates faster or at ages younger than is conventional. Students may take a course during the summer to allow time during the regular school year for another elective. The MoHS Math Dept. does not recommend any courses be taken for acceleration during the summer. The MoHS Social Studies Dept. does not recommend more than one social studies course be taken for acceleration during the summer.

**\*\* Enrolling for these purposes are subject to available slots in each class.**

## ATTENDANCE POLICY

Please make every effort to have your son/daughter in school on time every day. In order for a student to earn a full credit for Summer School, he/she must meet a minimum instructional time requirement to earn credits. All courses are eligible for regular high school credit unless prior credit was earned. The following guidelines will be used for taking attendance for this year's summer session. Please read them carefully, and then sign at the appropriate line on the front page.

- A. 2 tardies (excused or unexcused) equals one absence
- B. 2 absences in a 12 day session (excused or unexcused) will result in dismissal
- C. 4 absences in a 5 week session (excused or unexcused) will result in dismissal

Of course, emergencies do arise. If one does occur, the administration will evaluate the situation on an individual basis. Whenever a student is absent or tardy because of such an emergency, parents should notify the school with a call by 10:00am, if possible, AND send a note signed by the parent or doctor with the student upon return.

On the other hand, medical, dental or personal appointments (i.e. job interviews, road tests for licensing) should be scheduled AFTER school hours. Please remember that ONE DAY of Summer School is equivalent to ONE WEEK of the regular school year.

## RELEASE

A student may be dismissed from summer school (**and not be eligible to earn credit**) for the following reasons:

1. 2 or more absences, cuts or excessive tardies
2. Smoking of any type
3. Violations of state & federal laws
4. Consumption of alcoholic beverages
5. Abuse of drugs
6. Forgery
7. Gambling
8. Unruly behavior
9. Vandalism

## OFF-LIMITS AREAS:

To ensure the safety and well-being of all students enrolled in summer school, the following areas have been established as off-limit areas:

- All construction areas
- All parking lots (students may not park in the lot between M Building and Q Building)
- All stairwells, areas behind and around portable classroom buildings, cafeteria, stadium, gym, and buildings not in use during summer school.
- All other areas designated as off-limits during the regular school year.

## GRADES

Report cards will be made only for those who request them. Report cards will be mailed by August 1 to students who provide a self-addressed stamped LEGAL SIZED envelope before the end of the summer session. A Progress Report to parents of students who are in danger of failing will be sent home after the first six days for the 12 day sessions and after two and one-half weeks of the 5 week session. Requests for the other progress reports should be made by parents through the summer school director.

## CREDIT/NO CREDIT

All courses are eligible for regular high school credit. If a credit has already been earned for a course, no credit will be given, however, the grade earned may be computed for a higher GPA. A decision to take a course for credit or no credit should be decided prior to the last day of class. When making up credit failed during the regular school year, students are responsible for registering for the appropriate courses for the following school year.

## REFUND POLICY

Students may voluntarily withdraw from summer school upon submitting a written parental consent form and returning all books and equipment. Students will be charged until withdrawal clearance is obtained. Failure to notify the school of withdrawal will result in an "F" appearing on the student's transcript and no refund. Refund fees will be as follows:

### "Year" Session, 1<sup>st</sup> semester, 24-day semester schedule

Three days before 1<sup>st</sup> day of instruction (6/10/18)....100%

Before 1<sup>st</sup> day (6/12/18).....50%

1<sup>st</sup> day through 5<sup>th</sup> day (6/13/18 – 6/19/18).....25%\*\*

6<sup>th</sup> day or after (6/20/18)....0%

### 2<sup>nd</sup> semester (12-day) schedule:

Three days before 1<sup>st</sup> day of instruction (6/26/18)....100%

Before 1<sup>st</sup> day (6/28/18).....50%

\*\*

After instruction begins (7/1/18)....0%

**\*\*1<sup>st</sup> through 5<sup>th</sup> day refunds do NOT apply to semester courses**

Refund checks may take up to 8 weeks to process and must be picked up in the Administration Office after notification by the school. We will not mail refund checks. **Refunds will not be made if a student is dismissed from summer school.**

## COURSE OFFERINGS

### Summer School Dates:

1<sup>st</sup> Semester: June 13<sup>th</sup> – June 28<sup>th</sup>

2<sup>nd</sup> Semester: July 1<sup>st</sup> – July 17<sup>th</sup>

(No School on July 4<sup>th</sup>)

The following courses will be offered (subject to enrollment requirements & teacher availability). Depending on the course, the student's class will follow one of three schedules.

### Semester Courses – ½ Credit (\$95.00 per ½ credit)

#### 2 ½ hours daily (24 days)

*These courses will run for 5 weeks (from June 13<sup>th</sup> to July 17<sup>th</sup>), for 2.5 hours each day (either 8:00AM – 10:30AM OR 10:30AM – 1:00PM). Students may enroll in both PE and Health for a full 5-hour day. Please note that two PE courses should not be taken concurrently.*

- Health Today and Tomorrow (Gr. 9)
- Physical Education Life **Fitness (Gr. 9)**
- Physical Education Life **Activities (Gr. 10)**

#### 5 hours daily (12 days)

- Modern History of Hawaii (1<sup>st</sup> Semester Only)
- Participation in Democracy (2<sup>nd</sup> Semester Only)
- Expository Writing I (1<sup>st</sup> Semester Only)
- American Literature (2<sup>nd</sup> Semester Only)

### Year Courses – 1 Credit (\$190.00 per credit)

#### 5 hours daily (24 days)

- Language Arts 1 (Gr. 9)
- Language Arts 2 (Gr. 10)
- U.S. History
- World History
- Algebra I
- Geometry
- Algebra II
- Marine Science (\*special schedule may apply; teacher approval is REQUIRED prior to registration)

### Special Notes

MeneMac students must not enroll in Modern History of Hawaii, Participation in Democracy, or English Language Arts 1

CORE students must not enroll in Modern History of Hawaii, Participation in Democracy, English Language Arts 1, Algebra 1 or Geometry.