



# WESTPORT COMMUNITY SCHOOLS

## Office of Human Resources

### WESTPORT COMMUNITY SCHOOLS SUBSTITUTE REGISTRATION FORM 2019-2020 SCHOOL YEAR

(PLEASE PRINT OR TYPE)

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone #: \_\_\_\_\_ Alternate #: \_\_\_\_\_

Availability: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Massachusetts DESE certified:  No  Yes – Please provide copy of license

Positions you'd like to substitute for:  Teacher (must have 60 college credits or more)

Paraprofessional/Teacher's Assistant  Clerk  Food Service  Custodian

Substitute in the Extended Day Program:  07:00 to 08:30 AM  03:00 to 06:00 PM

*\*Employment throughout Westport Community Schools should not exceed forty hours per week\**

---

**Return to:**  
Westport Community Schools  
17 Main Road  
Westport, MA 02790  
ATTN: Kristin McDaniel